

General Duffy's Waterhole Vendor Information and Guidelines 2022

*“Bringing color, fun, and vendor success to
Redmond”*

The mission of General Duffy's Market is focused on delivering a positive, safe, fun, and fruitful marketplace for the residents and families of Redmond, Oregon to enjoy. General Duffy's Market is committed to provide a marketplace for talented, local artisans and vendors to showcase, advertise, and sell their products for the benefit of our community. Our goal is to establish a cooperative marketplace that enables small-business owners to achieve their dreams at an affordable cost, while promising a location that customers find exciting, clean, kind, safe and respectful for all residents and families of Redmond to fully enjoy!

Market Seasons and Hours

NO ONE is allowed to start set up prior to an hour and a half prior to market start time. 8:30 AM for Summer and 9:30 AM for Fall.

Saturday Market will run every Saturday from 5/7/2022- 7/30-2022. Will will not have a Saturday Market on June 11th. June 11th will be a big concert date and we will allow for Vendors to sign up to sell items on this date. More details to come. Hours of GDW Summer Market will be 10:00 AM to 2:00 PM and Fall Market will be 11:00 AM to 2:00 PM. Vendors must be set up and ready to sell 15 minutes prior to these times. Vendors are required to stay set up until the Market closes at 2 PM. Fresh produce vendors may leave when they are totally sold out if they choose and if it will not upset the rest of the Market.

What May be Sold

The product must meet basic expectations of product life, function and safety. As well as meet regulations, licenses, insurance for your specific product.

Deschutes County Business Licenses are required by food vendors and anyone making a living from the sales of their product.

Food Vendors must always have on hand a copy of current, approved documentation issued by the Deschutes County Health Dept., Agriculture Dept., Food Handlers Licenses, Business License and Liability Insurance. Copies of all documentation must be turned in with your GD's Market Application. Farming Vendors must meet regulations according to Oregon's Farm Direct Marketing Law. You are encouraged to bring tables and chairs for customers' comfort and convenience.

Code of Ethics and Conduct

The General Duffy's Saturday Market operates within legal bounds, and with concern for the welfare and rights of the public and its vendors. The rights of vendors and patrons must be respected by all.

Vendors must comply with all Federal, State, and local regulations, special statutes and ordinances regarding public health, fire, safety, and welfare. Examples include product labeling laws, required licenses such as food handler's cards, etc. You must always have all appropriate paperwork on hand.

Verbally or physically abusive or dangerous and disruptive behavior will not be tolerated and may result in immediate termination of vendor participation. Vendors are responsible for the behavior of friends and family who visit or stay in their booth.

If mitigation in any of the above cases is not successful, the vendor may be asked to leave.

Membership Fee

GDW Market Memberships are required to purchase market spaces. The Market Membership prices for Summer Market is \$50 if you sign up before March 1st. Then it

will increase to \$75 after that. Fall Market is \$50 if you sign up before August 1st. Then it will increase to \$75 after that. These fees need to be paid when you fill out your Vendor application on our Generalduffys.com website.

Space Fee

No refunds or subletting is allowed for space previously purchased.

10x10 Space	Total Cost.	Cost per Week
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Full Season	\$420.00	\$35.00
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June 18th- July 30th	\$315.00	\$45.00
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Drop in Basis		\$50.00
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6x8 Tent Space	Total Cost.	Cost per Week
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Full Season	\$540.00	\$45.00
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June 18th- July 30th	\$385.00	\$55.00
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Drop in Basis		\$60.00
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10x20 Space

Full Season	\$720.00	\$60.00
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June 18th- July 30th	\$490.00	\$70.00
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Drop in Basis		\$75.00
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Trucks Space

Full Season.	\$720.00	\$60.00
June 18th- July 30th	\$490.00	\$70.00
Drop in Basis		\$75.00

Parking

No vehicles will be allowed in the actual market area between the hours of 9:45 am and 2:00 pm on Market Days

Immediately after unloading your vehicle go park it, parking is available at 4th and Evergreen for all vendors, then come back and set up your booth. DO NOT take up parking by General Duffy's or the BANK. We want to continue to be good neighbors, and make it convenient for our customers to shop. Violators could be asked to withdraw from the market without a refund.

Cancellations and No Shows

Cancellations and no shows strongly impact the flow and esthetics of the market, leaving gaps and robbing the chance for a vendor who is on the waitlist the opportunity to participate.

Cancellations must be received no later than Tuesday at 5:00pm prior to the market. Cancellations are not eligible for refunds or market credits but will not count as a no show.

No shows are not tolerated at this market. With the first no show, a \$35 fee will be issued to the vendor; which will need to be paid before returning to the next scheduled Market. In the instance of a second no show, the vendor will be removed from the market season. No refunds or credits are given at the removal of the vendor.

In the event of a market cancellation, we will not issue any refunds.

If you need to cancel, Please be clear and email Sarah Sims at Sarah@generalduffys.com

Other Guidelines

Canopies must be weighted and secured with at least 30-pound weights **at all four corners** at all times to prevent movement in the windy conditions (up to 30 MPH gust.) This is to prevent damage to your product and as well as possible damage to your fellow vendors, their products, customers and their cars.

Booths and displays should be built with concern for public safety, as well as beauty, function, and comfort. Tasteful booth designs are encouraged. All booth roofs and sides must be fire retardant, with documentation (Fire Marshal requirement).

Use of e-cigarettes or smoking of any kind is not permitted by vendors or guests on GDW property

General Duffy's Saturday Market is not responsible for any lost, stolen, or broken items. Vendors should consider acquiring personal product liability insurance.

There will be no refunds due to cancellations or poor weather conditions. General Duffy's Saturday Market will remain open to the public during advertised hours even during inclement weather. No refunds will be issued. No exceptions. General Duffy's Saturday Market is a rain or shine event.

Any violation of the Market Guidelines will result in a written warning and possible expulsion from General Duffy's Saturday Market until the issue is resolved or possibly the remainder of the season or longer.

The General Duffy's Saturday Market reserves the right to prohibit anyone or any product from being sold at the General Duffy's Saturday Market.

Vending at a Concert

We will be offering limited spaces to Concerts and other events for our vendors to attend throughout the year. These events will range in price from \$50-\$200 per vendor. Vendors may only sign up for one 10x10 space at these events. Vendors will also be limited to 2 adult persons in their booth. We will not allow for children to be in attendance. Most of these events are 21 and older events. These dates and times will be communicated to vendors in a separate email

closer to the event date.

If you have any further questions or concerns please contact me directly at
Sarah@generalduffys.com

NOW LET'S HAVE SOME FUN!!!